



COMMUNITY FOUNDATION
of RANDOLPH COUNTY

BRINGING PEOPLE & RESOURCES TOGETHER



UNIVERSAL Scholarship Application INSTRUCTIONS for local CFRC scholarships

2025/26

APPLY AT:

www.randolphcountyfoundation.org/scholarships

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One application to apply for over 90 scholarship opportunities held at CFRC.

Available to traditional and non-traditional students.

The Community Foundation of Randolph County Scholarships

The Community Foundation of Randolph County oversees numerous scholarship funds, which provide dozens of award opportunities to full-time and part-time degree-seeking students who are high school graduates of a Randolph County school corporation:

Monroe Central Junior/Senior High School
Randolph Southern Junior/Senior High School
Union City Junior/Senior High School
Union High School
Winchester Community High School

Scholarship opportunities are also available for:

A displaced worker from Randolph County
A non-traditional student who worked in the glass or mold industries
A non-traditional student who attended Monroe Central High School
A student from New Castle High School in New Castle, Indiana
A student from Mississinawa Valley High School in Union City, Ohio
A student who resides within the Union School District

To save you time and energy, we have developed a universal online application that matches you directly with the scholarship for which you are eligible.

Dates to Remember

December 1, 2025

Application available online at randolphcountyfoundation.org/scholarships

January 21, 2026

Application deadline 4:00PM

Mid-Late May 2026

Scholarship recipients will be notified either at their school's honor/awards night or by the Community Foundation.



July 1, 2026

Once scholarship recipients can provide their college Student ID Number, they must submit a College Information Form to the Community Foundation by this date, **or the scholarship(s) will be awarded to an alternate student.**

Please note that you have the option to defer your scholarship for up to one academic year if you desire.

To submit your College Information Form, please visit:

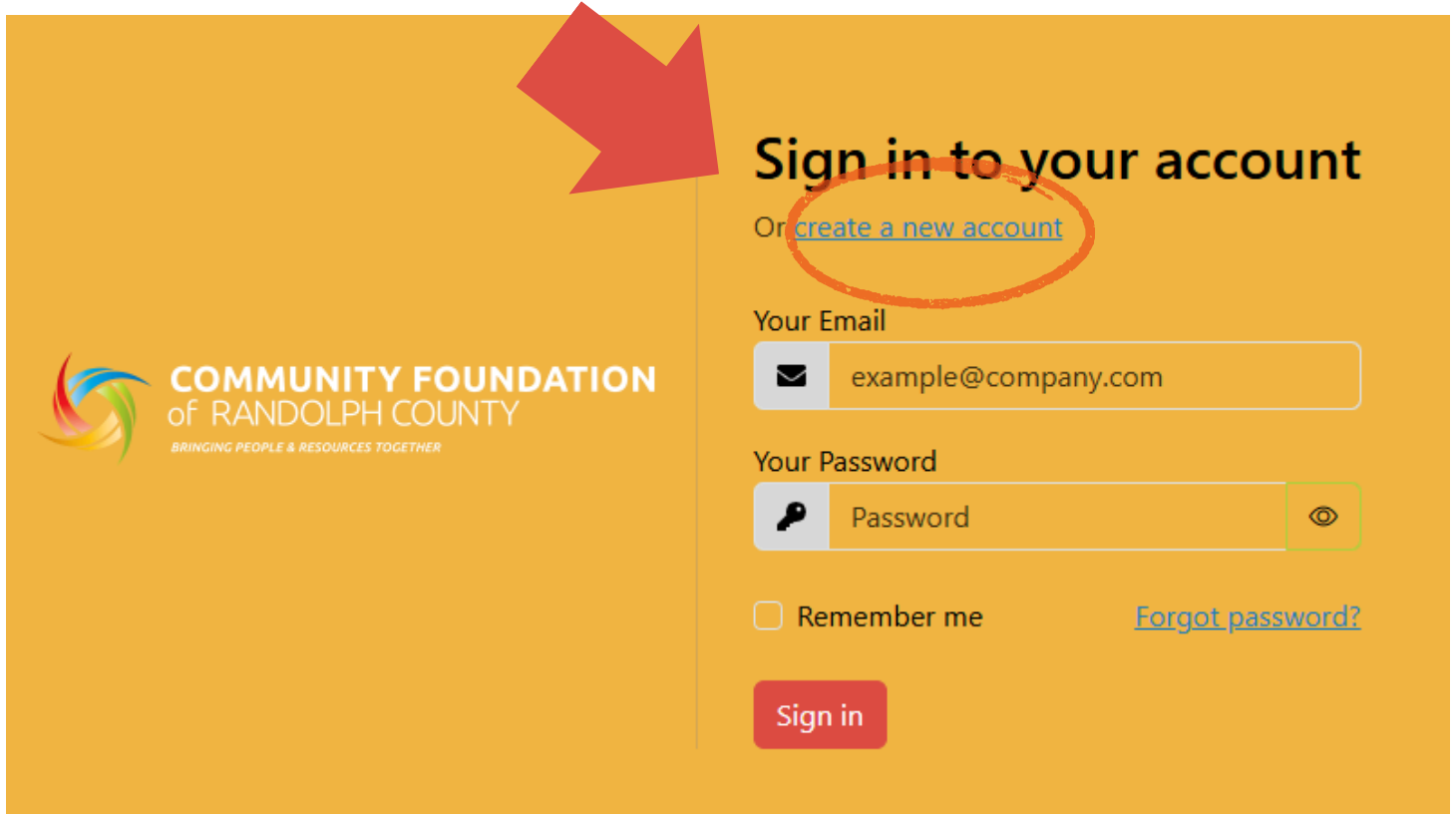
randolphcountyfoundation.org/scholarships/college-information-form/

Late July – Early August 2026

The Community Foundation will mail scholarship checks to colleges/universities.

Scholarship Application on GOapply

Create an account



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Sign in to your account

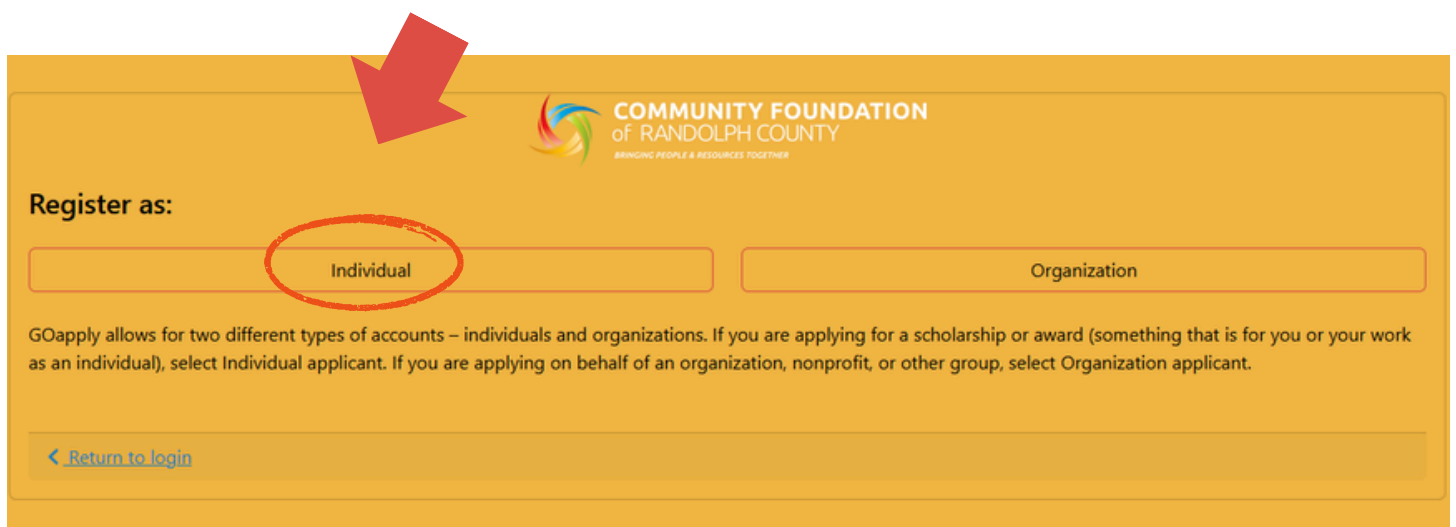
Or [create a new account](#)

Your Email

Your Password
 

☐ Remember me [Forgot password?](#)

Register as an individual



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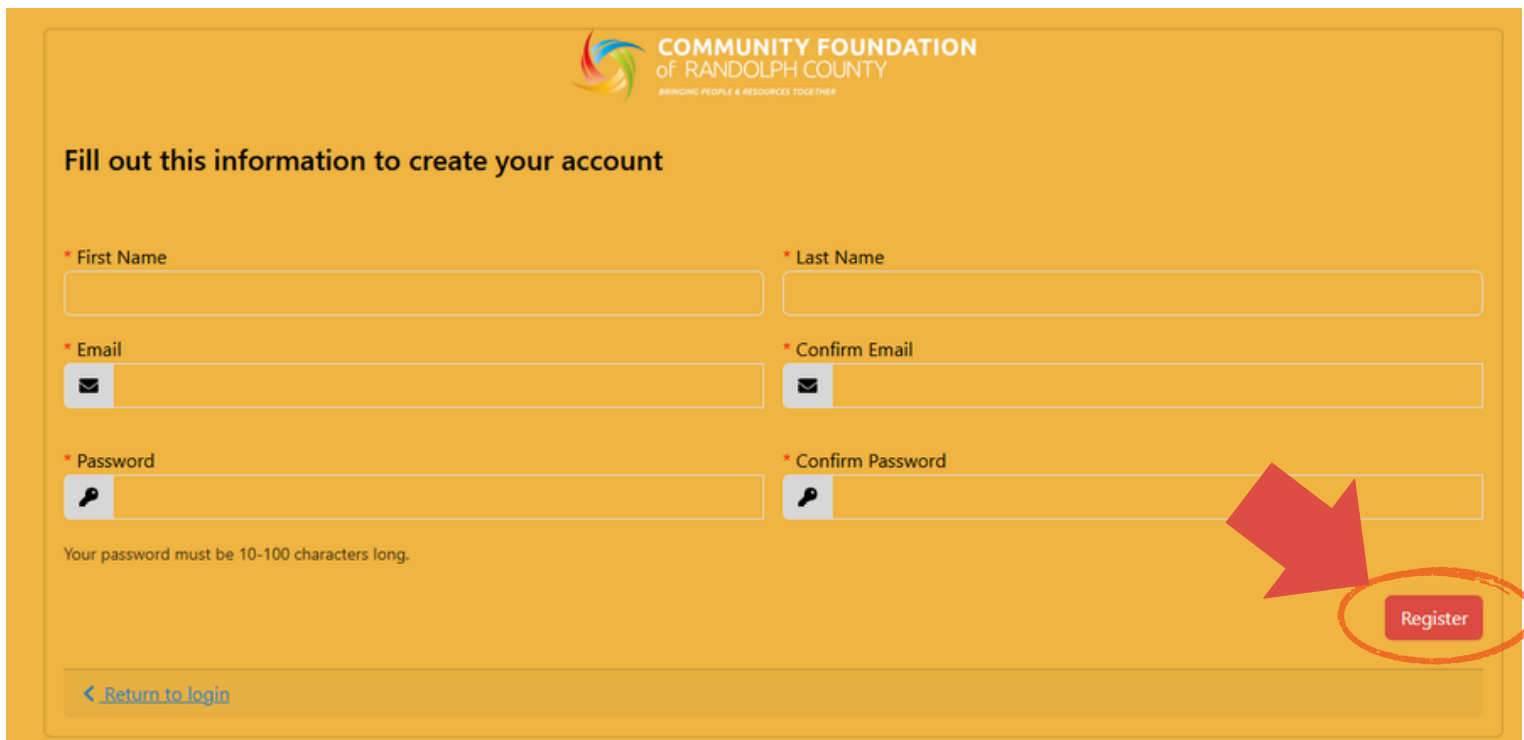
Register as:

☒ Individual ☐ Organization

GOapply allows for two different types of accounts – individuals and organizations. If you are applying for a scholarship or award (something that is for you or your work as an individual), select Individual applicant. If you are applying on behalf of an organization, nonprofit, or other group, select Organization applicant.

[Return to login](#)

Fill In Your Info and Click Register



The registration form is titled "Fill out this information to create your account". It features the logo of the Community Foundation of Randolph County at the top. The form includes six input fields: First Name, Last Name, Email, Confirm Email, Password, and Confirm Password. Each field is preceded by an asterisk indicating it is required. The Email and Confirm Email fields have an envelope icon, and the Password and Confirm Password fields have a key icon. A red arrow points to the "Register" button, which is circled in red. Below the password fields, a note states: "Your password must be 10-100 characters long." At the bottom left, there is a link that says "< Return to login".

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Fill out this information to create your account

* First Name

* Last Name

* Email

* Confirm Email

* Password

* Confirm Password

Your password must be 10-100 characters long.

[Return to login](#)

Register

Verify Your Email

After clicking "Register", you'll receive an automated email asking to verify your GOapply account. Find that email and click "VERIFY MY EMAIL."

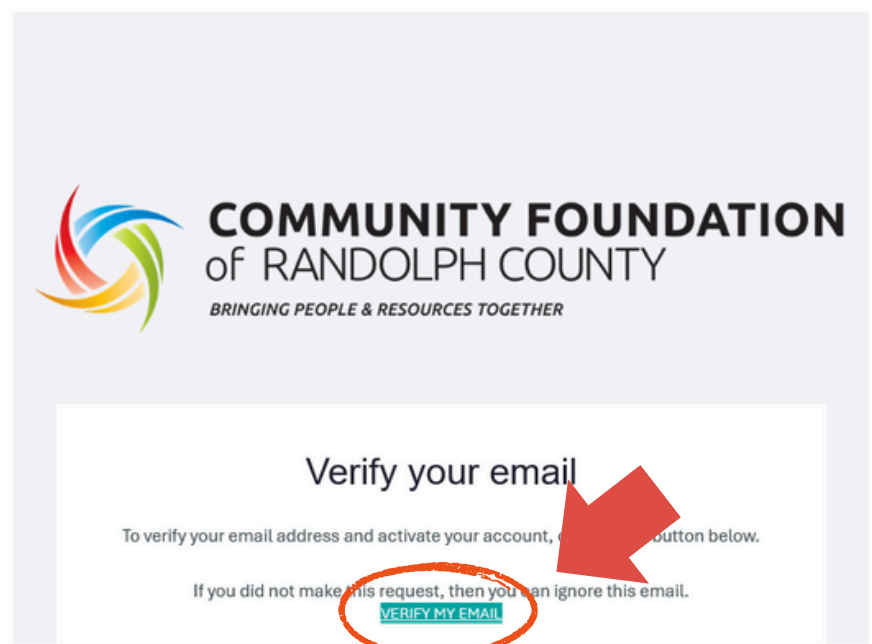
Please verify your GOapply account CRM:0262086



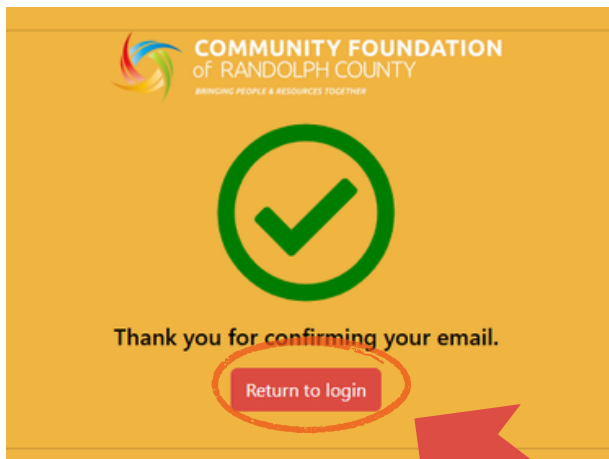
Grant Cox

To: intern+3456@randolphcountyfoundation.org

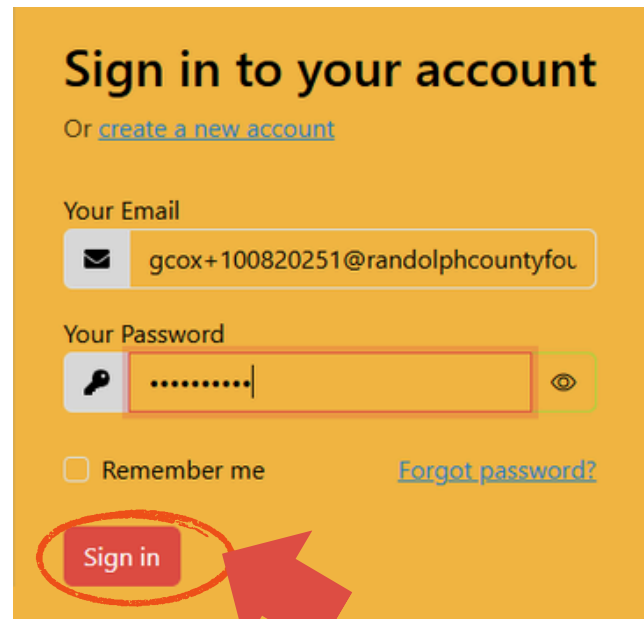
If there are problems with how this message is displayed, click here to view it in a web browser.



Confirm Email Verification & Sign In

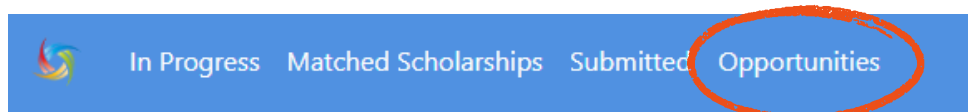


After clicking "VERIFY MY EMAIL", you'll follow that link and click "Return to login"

A screenshot of the "Sign in to your account" page. It includes a link to "create a new account". The "Your Email" field contains "gcox+100820251@randolphcountyfol". The "Your Password" field is filled with dots and has a red outline. Below the password field, the "Remember me" checkbox is unchecked, and a "Forgot password?" link is present. A red button labeled "Sign in" is circled in red, with a red arrow pointing to it from the text below.

You'll then sign in using the email and password you just created.

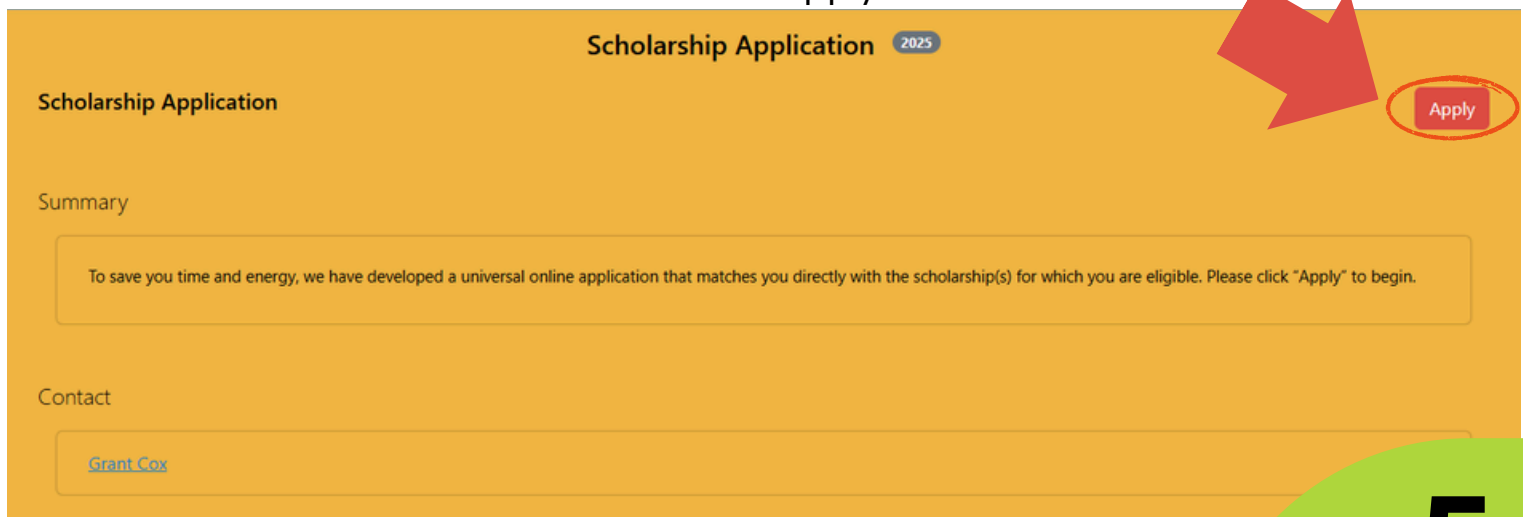
Find Scholarship Application in Opportunities



After you sign in, you'll click on Opportunities at the top of the page. Within "My Opportunities", you'll find the scholarship application. Click "View".

My Opportunities			
	Fiscal Year	Opportunity Name	Opportunity Guideline URL
View	2025	Scholarship Application	

Click "Apply"

A screenshot of the "Scholarship Application" page. At the top, it says "Scholarship Application" with a "2025" badge. Below this is a "Summary" section with a text box stating: "To save you time and energy, we have developed a universal online application that matches you directly with the scholarship(s) for which you are eligible. Please click 'Apply' to begin." At the bottom, there is a "Contact" section with the name "Grant Cox". A red button labeled "Apply" is circled in red in the top right corner, with a large red arrow pointing to it from the text above.

What to Expect 10-Step Application

Step 1:

Contact Information

Let's get the easy stuff out of the way! Name, address, phone number, email, etc.



Step 2:

College/University Information

It's exciting to think about your next steps! In this section you'll answer what type of school you plan on attending, name of the college/university, type of degree you're pursuing, etc.

Step 3: Financial Information

Financial Need (Optional)

Only financial need based scholarships utilize this information. While there are many scholarships that have financial need as a requirement, we also oversee many that do not. We encourage you to complete this section for your opportunity to meet the criteria for as many scholarships as possible.

Federal Student Aid Estimator

You'll be asked to use the Federal Student Aid Estimator tool, which can be found at: [www.studentaid.gov/aid-estimator/](https://studentaid.gov/aid-estimator/).

Students can select "Print or Download" at the bottom of the Estimator page, and use this image for the Federal Student Aid Estimator Upload portion of the application.

The Student Aid Estimator will provide you with a Student Aid Index (SAI). Please type that number in.

This year CFRC is asking scholarship applicants to complete the Federal Student Aid Estimator tool and use the number generated to complete the "Financial Information" section to be considered for financial need based scholarships. Students can select a 'Print or Download' option at the bottom of the Estimator page and use this image for the Federal Student Aid Estimator Upload portion of the application. The Federal Student Aid Estimator Tool can be found at <https://studentaid.gov/aid-estimator>

Federal Student Aid Estimator Upload

Drag and drop a file here or click the button below to select a file to upload.

Select File

What is your Student Aid Index (SAI)?

You will find this number upon completion of the Federal Student Aid Estimator. Your SAI will fall within this range: -1500 to 999999

Any Special Circumstances

Any Special Circumstances

We encourage you to utilize the text box to include any circumstances that should be considered when determining financial need.

Step 4:

High School Information

Answer some basic questions about the high school you attend and your grades.



Step 5:

SAT/ACT Scores

Fill in SAT/ACT scores.

These are not required! If you haven't taken the SAT/ACT, please skip this page and continue the application.

Step 6:

Activities, Awards, Honors, Community, Civic, Church, Volunteer, and Work History

We know you're involved in lots of activities! This page gives you the opportunity to highlight everything you're involved in.

Step 7:

High School Involvement

Answer primarily True-False questions about what you've participated in during your high school career.

Step 8:

Area(s) of Study

What do you intend to major/minor in or study?



Step 9:

Additional Information

These Yes-No questions are scholarship-specific, and help to determine which applicants qualify for specific scholarships.

Step 10:

Essays and Letters of Recommendation

Only 1 essay is required. You'll be asked to type up to 4 essays directly into the application, and upload up to 2 letters of recommendation.

Information on Essays

Future Goals Essay (**Required**)

- Please type an essay about the goals you hope to reach in the future.

Important Qualities/Attributes (Optional)

- Please type an essay sharing your thoughts about the qualities of attitude, initiative, incentive, worthiness, citizenship, cooperation, and the importance of these attributes.

Leadership (Optional)

- Please type an essay about leadership and how you've proven to be a leader in your high school career.

Karen Hardwick Scholarship Essay (Optional)

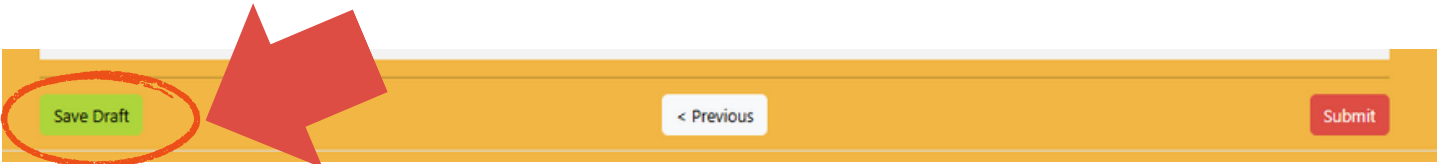
- ONLY MONROE CENTRAL STUDENTS ELIGIBLE. Please type an essay about your character, as modeled by Karen Hardwick. Karen, a graduate of Monroe Central High School, worked at the school for many years, teaching responsibility, honesty, and work ethic. She was also involved in the community, active in the Parker City United Methodist Church, served on the Church Council, and assisted with VBS and Youth Group. She was also dedicated to service, spending many hours alongside the friends she made serving.

Letters of Recommendation (Optional)

Some of the scholarships require 1 or 2 letters of recommendation to be considered. We encourage you to obtain 2 letters of recommendation so you can be considered for those scholarships.

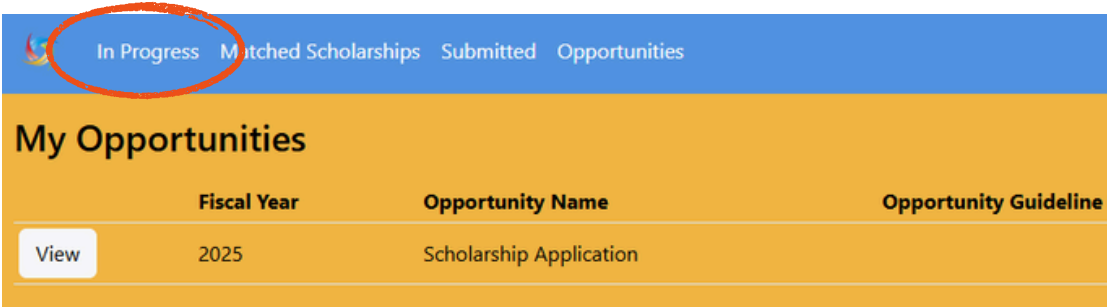
Can I start the application today but finish later? YES!

At any point during the application, you can click the “Save Draft” button

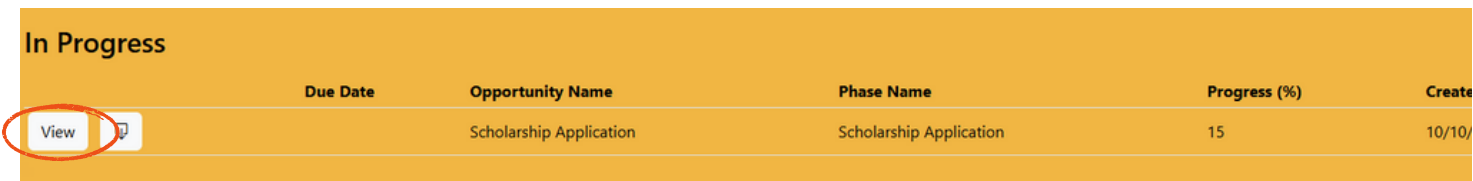


Return to the Sign In page, enter your email and password, and pick up your application where you left off!

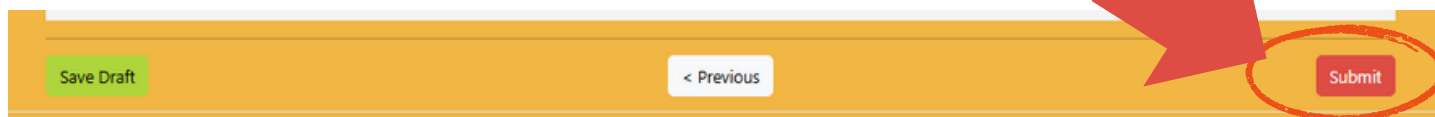
To continue your application, you will find it in the “In Progress” tab.



You’ll see your application is “In Progress.” Click “View” to pick up your application where you left off.

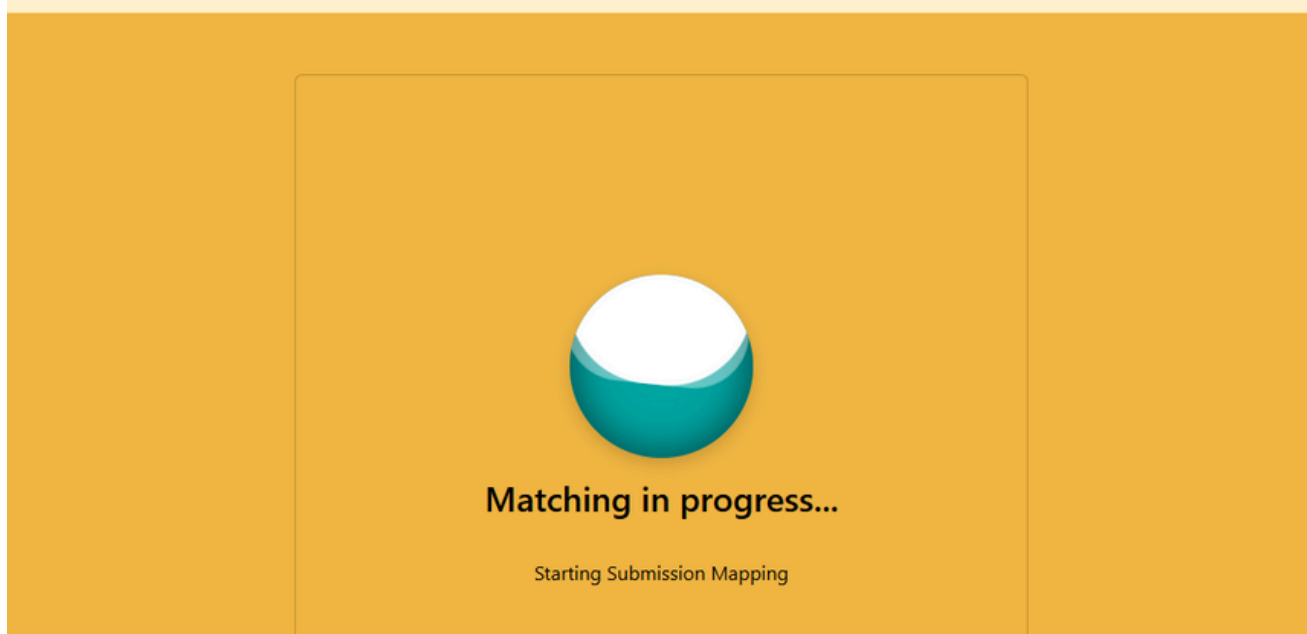


When You're Finished, Click "Submit"



Please be patient during the matching process. It could take several minutes. **Do not close or refresh this window.**

Keep this window open. Matching may take up to several minutes. Closing this window before the match is complete may result in a failed submission.



Below is a list of all scholarships you have matched with based on your answers. Please indicate which scholarships you would like to opt in to apply for, provide any additional scholarship info needed, and click Submit All to officially submit your full application. Please note not all scholarships will require additional information.

Apply for this Scholarship	Name	Status
☒	Winchester Athena Student Scholarship Fund	Selected
☒	Dorothy Allen Memorial Scholarship	Selected
☒	Evelyn Ann Abernathy Memorial Scholarship Fund	Selected
☒	Herold Scholarship Fund	Selected
☒	Kellie Stephen and Dave Furby Memorial Scholarship Fund	Selected
☒	Stephen Family Fund for Community Scholarships	Selected

Submit All

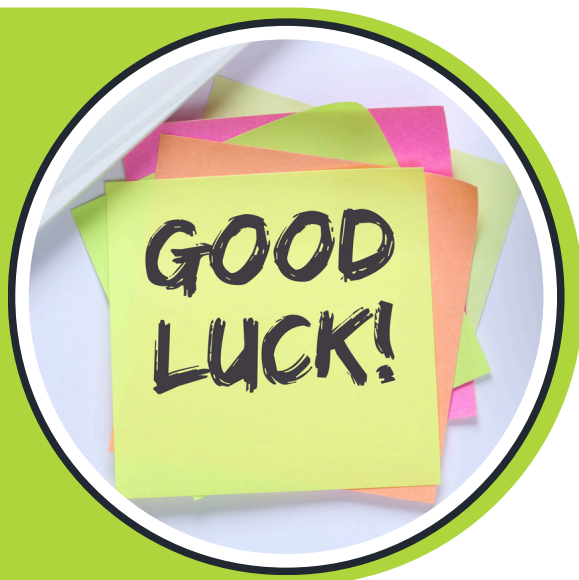
Check every box under "Apply for this Scholarship" to apply for the scholarships for which you are eligible.

Then click "Submit All".

After you "Submit All" you will not see your matched scholarships under the "Matched Scholarships" tab.

Don't worry! Your application has been received, and your application will be considered for all the scholarships you checked the boxes for.

Matched Scholarships			
Phase Due Date	Opportunity Name	Phase Name	Progress (%)
No Results			



You're Done!

Thank you for applying, and good luck!

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