



COMMUNITY FOUNDATION
of RANDOLPH COUNTY

BRINGING PEOPLE & RESOURCES TOGETHER



UNIVERSAL Scholarship Application INSTRUCTIONS

2024/25

APPLY AT:

www.randolphcountyfoundation.org/scholarships

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**One application to apply for over 90
scholarships held at CFRC.**

**Available to traditional and non-
traditional students.**

The Community Foundation of Randolph County Scholarships

The Community Foundation of Randolph County oversees numerous scholarship funds, which provide dozens of award opportunities to full-time and part-time degree-seeking students who are high school graduates of a Randolph County school corporation:

Monroe Central Junior/Senior High School
Randolph Southern Junior/Senior High School
Union High School
Union City Junior/Senior High School
Winchester Community High School

Scholarship opportunities are also available for:

A displaced worker from Randolph County
A non-traditional student who worked in the glass or mold industries
A non-traditional student who attended Monroe Central High School
A student who is a member of St. Joseph's Catholic Church of Winchester, Indiana
A student from New Castle High School in New Castle, Indiana
A student from Mississinawa Valley High School in Union City, Ohio
A student who resides within the Union School District

To save you time and energy, we have developed a universal online application that matches you directly with the scholarship for which you are eligible.

Dates to Remember

November 11, 2024

Application available online at randolphcountyfoundation.org/scholarships

January 15, 2025

Application deadline 4:00PM

Mid-Late May 2025

Scholarship recipients will be notified either at their school's honor/awards night or by the Community Foundation.



July 1, 2025

Once scholarship recipients can provide their college Student ID Number, they must submit a College Information Form to the Community Foundation by this date, **or the scholarship(s) will be awarded to an alternate student.**

Please note that you have the option to defer your scholarship for up to one academic year if you desire.

To submit your College Information Form, please visit:

randolphcountyfoundation.org/scholarships/college-information-form/

Late July, 2025

The Community Foundation will mail scholarship checks to colleges/universities.

What to Expect 10-Step Application

Step 1:

Contact Information

Let's get the easy stuff out of the way! Name, address, phone number, email, etc.



Step 2:

College/University Information

It's exciting to think about your next steps! In this section you'll answer what type of school you plan on attending, name of the college/university, type of degree you're pursuing, etc.

Step 3:

Financial Information

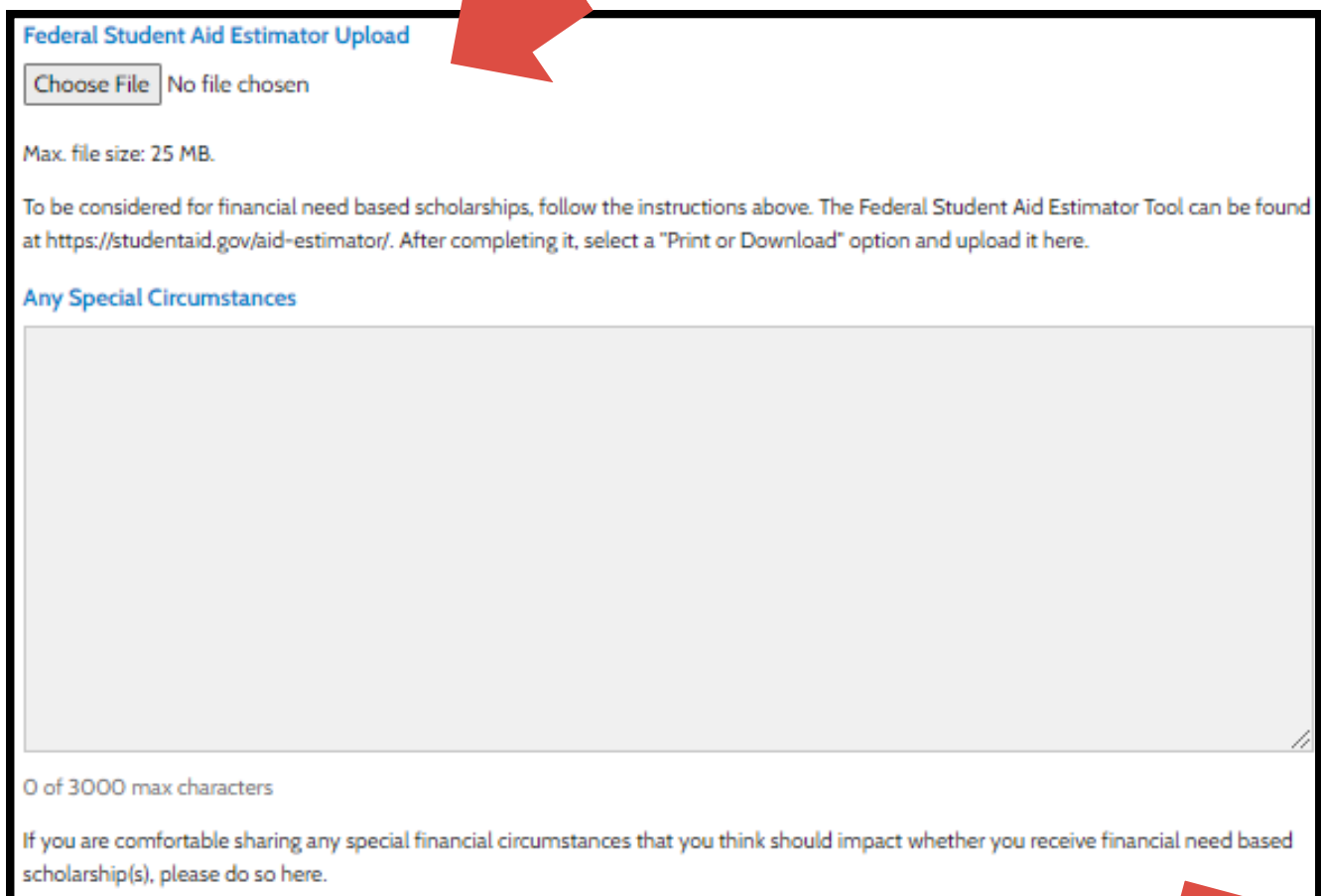
Financial Need

Only financial need based scholarships utilize this information. While there are many scholarships that have financial need as a requirement, we also oversee many that do not. We encourage you to complete this section for your opportunity to meet the criteria for as many scholarships as possible.

Federal Student Aid Estimator

You'll be asked to use the Federal Student Aid Estimator tool, which can be found at: [www.studentaid.gov/aid-estimator/](https://studentaid.gov/aid-estimator/).

Students can select "Print or Download" at the bottom of the Estimator page, and use this image for the Federal Student Aid Estimator Upload portion of the application.



The screenshot shows the 'Federal Student Aid Estimator Upload' section. At the top, there is a blue header 'Federal Student Aid Estimator Upload'. Below it is a file upload button labeled 'Choose File' with the text 'No file chosen' next to it. A red arrow points to this button. Below the button, it says 'Max. file size: 25 MB.' and provides instructions: 'To be considered for financial need based scholarships, follow the instructions above. The Federal Student Aid Estimator Tool can be found at <https://studentaid.gov/aid-estimator/>. After completing it, select a "Print or Download" option and upload it here.' Below this is a section titled 'Any Special Circumstances' with a large text area. A red arrow points to this text area. At the bottom of the text area, it says '0 of 3000 max characters' and 'If you are comfortable sharing any special financial circumstances that you think should impact whether you receive financial need based scholarship(s), please do so here.'

Any Special Circumstances

We encourage you to utilize the text box to include any circumstances that should be considered when determining financial need.

Step 4:

High School Information

Answer some basic questions about the high school you attend and your grades.



Step 5:

SAT/ACT Scores

Fill in SAT/ACT scores.

These are not required! If you haven't taken the SAT/ACT, please skip this page and continue the application.

Step 6:

Activities, Awards, Honors, Community, Civic, Church, Volunteer, and Work History

We know you're involved in lots of activities! This page gives you the opportunity to highlight everything you're involved in.

Step 7: High School Involvement

Answer primarily True-False questions about what you've participated in during your high school career.

Step 8: Area(s) of Study

What do you intend to major/minor in or study?



Step 9: Additional Information

These Yes-No questions are scholarship-specific, and help to determine which applicants qualify for specific scholarships.

Step 10:

Essays and Letters of Recommendation

Only 1 essay is required. You'll be asked to upload up to 4 essays and up to 2 letters of recommendation.

Information on Essays

Future Goals Essay (**Required**)

- Please upload an essay about the goals you hope to reach in the future.

Important Qualities/Attributes (Optional)

- Please upload an essay sharing your thoughts about the qualities of attitude, initiative, incentive, worthiness, citizenship, cooperation, and the importance of these attributes.

Leadership (Optional)

- Please upload an essay about leadership and how you've proven to be a leader in your high school career.

Karen Hardwick Scholarship Essay (Optional)

- **ONLY MONROE CENTRAL STUDENTS ELIGIBLE.** Please upload an essay about your character, as modeled by Karen Hardwick. Karen, a graduate of Monroe Central High School, worked at the school for many years, teaching responsibility, honesty, and work ethic. She was also involved in the community, active in the Parker City United Methodist Church, served on the Church Council, and assisted with VBS and Youth Group. She was also dedicated to service, spending many hours alongside the friends she made serving.

Letters of Recommendation (Optional)

Some of the scholarships require 1 or 2 letters of recommendation to be considered. We encourage you to obtain 2 letters of recommendation so you can be considered for those scholarships.

Can I start the application today but finish later? YES!

At any point during the application, you can click the "Save & Continue" button



Previous Submit Save & Continue

LINK TO CONTINUE LATER

Please use the following link to return and complete this application from any computer.

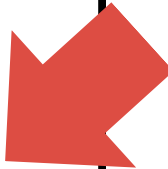
https://www.randolphcountyfoundation.org/2025-universal-application-local-scholarships/?gf_token=eaf2e29ffd9d401f886d3bc14

Note: This link will expire after 30 days.

Enter your email address if you would like to receive the link via email.


Email Address (Required)

Send Link



Type in your email, click "Send Link", and use that email to log back in.

You'll receive an email that looks like this:



Link to continue 2025 Scholarship Application



no-reply@randolphcountyfoundation.org

To [redacted]

Thank you for saving 2025 Scholarship Application. Please use the unique link below to return to the form from any computer.

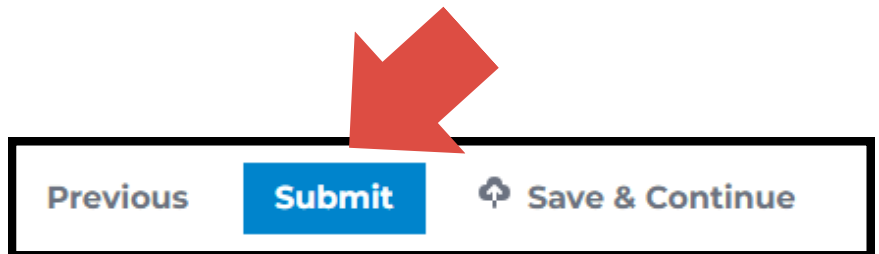
https://www.randolphcountyfoundation.org/2025-universal-application-local-scholarships/?gf_token=eaf2e29ffd9d401f886d3bc14

Remember that the link will expire after 30 days so please return via the provided link to complete your form submission.

DO NOT LOSE THIS EMAIL! If you lose this email, or if you wait longer than 30 days to return, it cannot be recovered/will expire and you'll have to start the application over from the beginning.

Time to Submit Your Application

When you're finished with your application, click "Submit".



After clicking "Submit", you'll see the following screen:

Success! We have received your scholarship application. Thank you and have a great day!



You're Done!

Thank you for applying, and good luck!



Please contact Grant Cox if you have any questions:
(765) 594-9077 x 201 | gcox@randolphcountyfoundation.org