

# COMMUNITY FOUNDATION OF RANDOLPH COUNTY, INC.

## MISSION STATEMENT

THE COMMUNITY FOUNDATION OF RANDOLPH COUNTY, INC. SEEKS TO BRING PEOPLE AND RESOURCES TOGETHER TO ENRICH THE LIVES OF RANDOLPH COUNTY RESIDENTS.

## FINAL GRANT REPORT

A Final Grant Report is required for each grant awarded by the Community Foundation. Please focus your comments on project outcomes, referencing the program evaluation plans you outlined in your original proposal. The Report is **due upon the completion of the project but no later than one year from the grant award, and must be filed prior to submitting future grant applications.**

Report date \_\_\_\_\_ Grant Number \_\_\_\_\_

Date grant awarded \_\_\_\_\_ Grant amount awarded \_\_\_\_\_

Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Grant purpose \_\_\_\_\_

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### PROGRAM INFORMATION

- \_\_\_\_\_ Describe your evaluation process and how this project met its original goals and objectives, including any problems encountered and how these were overcome.
- \_\_\_\_\_ Describe how you feel this project made a difference.
- \_\_\_\_\_ Define the geographical area served. How many persons were served and what specific target populations reached.
- \_\_\_\_\_ If your grant was approved subject to specific conditions, describe how these conditions were met.
- \_\_\_\_\_ If the project is ongoing, describe plans for its continuation.

### FINANCIAL INFORMATION

Please submit a budget summary for your project that includes:

- \_\_\_\_\_ Funds raised for the project to-date by source.
- \_\_\_\_\_ A comparison of *itemized* budgeted vs. actual expenditures for the entire project period.
- \_\_\_\_\_ An explanation of any major deviation from the budget.

### RELATED PUBLICITY MATERIALS

- \_\_\_\_\_ Please enclose copies of pertinent news clippings, newsletter articles, etc., including any project-related materials that you used for publicity.
- \_\_\_\_\_ Please submit at least one photograph related to the funded project or your organization which may be used in future Community Foundation publications. Also include a signed release authorizing such use of the photograph(s).

**Return completed Final Grant Report to:**  
Community Foundation of Randolph County  
120 W. Washington Street  
Winchester, IN 47394.