Community Foundation

of

Randolph County, Inc.

# LILLY ENDOWMENT

COMMUNITY

SCHOLARSHIP PROGRAM APPLICATION

(Revised June, 2016)

**Applications must be returned to the Community Foundation of Randolph County, Inc.**

**for the initial selection of finalists by 4:30 p.m. on September 9, 2016.**

**Submit application only, without staples, stickers, folders, binders, etc..**

Lisa Jennings, Executive Director

Stephanie Ward, Program Director

Community Foundation of Randolph County, Inc.

213 South Main Street

Winchester, IN 47394

765.584.9077

**LILLY ENDOWMENT**

**COMMUNITY SCHOLARSHIP PROGRAM**

**Guidelines for the Year 2017 Scholarships**

**The purpose of the Lilly Endowment Community Scholarship Program is to help raise the level of educational attainment in Indiana and to leverage further the ability of Indiana’s community foundations to enhance the quality of life of the state’s residents.**

Since the Lilly Endowment Community Scholarship Program was first offered in 1998, Lilly Endowment has remained steadfast in its belief that education at all levels is indispensable to the personal, civic and economic well-being of Indiana’s residents and communities.

Accordingly, Lilly Endowment will provide funding to Independent Colleges of Indiana (ICI) to enable eligible community foundations in Indiana to participate with ICI in another round of the scholarship program. For 2017, each foundation will be eligible to nominate at least **one recipient and two alternates** for a full-tuition scholarship for an Indiana high school graduate for each county served by the foundation. Each scholarship must be used to pursue a baccalaureate degree at any accredited public or private nonprofit Indiana college or university. The Endowment hopes that this program will continue to encourage many of Indiana’s most talented students to attend one of Indiana’s higher education institutions and after graduation consider pursuing occupations in Indiana.

Lilly Endowment has sought to make this program as manageable and fair as possible. The Endowment expects that as the program enters into its twentieth year, questions will continue to arise. The Endowment reserves the exclusive right to resolve such questions.

Details of the program follow:

**Key Elements**

*1. The program will provide scholarships for otherwise unreimbursed full tuition, required fees, and a special allocation of up to $900 per year for required books and required equipment for four years of undergraduate study on a full-time basis, leading to a baccalaureate degree at any Indiana public or private nonprofit college or university accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.*

*2. Scholarship recipients are to be known as Lilly Endowment Community Scholars.*

*3. The program is open to all Indiana residents:*

* *who graduate from an accredited Indiana high school in 2017 and receive their diploma no later than June 30, 2017 (a high school is considered accredited for purposes of the program if it is accredited by the State Board of Education or by a national or regional accreditation agency that is recognized by the State Board of Education); and*
* *who intend to pursue a full-time baccalaureate course of study at an accredited public or private nonprofit college or university in Indiana.*

1. *Independent Colleges of Indiana (ICI) will receive and invest grant funds, approve nomination criteria and procedures, make final scholarship selections, make the appropriate scholarship payments to the selected colleges and universities, distribute administrative grants to community foundations and book and equipment allocations to scholars, and provide administrative services for the Lilly Endowment Community Scholarship Program.*

**Qualifying Foundations**

All Indiana community foundations that are public charities according to sections 501(c)(3) and 509(a) of the Internal Revenue Code and have participated in past rounds of the program are eligible to participate with ICI in this program..

**Number of Scholarships**

* The number of scholarship nominees that may be submitted by a participating community foundation will be based on the population of each county served by the foundation as follows

Number of Required Number

Population Scholarship Nominees of Alternates

1 - 50,000 1 2

50,001 – 150,000 2 2

150,001 – 250,000 3 3

250,001 – 350,000 4 3

350,001 – 450,000 5 3

450,001 – 550,000 6 4

550,001 -- 650,000 7 4

650,001 – 750,000 8 4

750,001 or more 9 4

* Although a community foundation may submit the number of scholarship nominees indicated by this table, ICI shall have no obligation to award a specific number of scholarships to students from any county or to award a particular total number of scholarships throughout the state of Indiana.
* The population figures for each county are based on: Population Estimates for Indiana Counties, 2010-2015 as of July 1, 2015. Source: STATS Indiana. <http://www.stats.indiana.edu/population/popTotals/2015-countyest.asp>

## COMMUNITY FOUNDATION OF RANDOLPH COUNTY, INC.

## LILLY ENDOWMENT COMMUNITY SCHOLARSHIP PROGRAM

## NOMINATION CRITERIA AND SELECTION PROCEDURES

**2016-2017**

**Public Notification of the LECSP**

Announcements are made through the schools, newspapers and radio station. The Community Foundation of Randolph County, Inc. (CFRC) will host a Scholarship Information Session on August 17, 2016. CFRC will mail invitations directly to students who are residents of Indiana, attend Randolph County schools, and meet the minimum 3.5 grade point average criteria. Students, parents, guidance counselors and educators will be invited to attend. Students will receive information regarding the Lilly Endowment Community Scholarship Program and applications will be distributed. Applications will also be available at the Foundation office for students to pick up and via email if they are unable to attend August 17, 2016.

**Nomination Procedures**

Students may only apply for the LECSP in one county. The scholarship applicant must have an accumulative grade point average of 3.5 or higher. The scholarship applicant must reside in Indiana, graduate by the end of June, 2017 from an accredited Randolph County high school and be a legal resident of the United States***.*** The scholarship applicant must provide a high school transcript through their junior year, class schedule for their senior year and SAT or ACT scores (or both) *Test scores will be accepted until 5 p.m. on Monday, September 26, 2016.* The scholarship applicant must agree to participate in an interview process with the selection committee. The scholarship applicant must intend to pursue a baccalaureate degree at any Indiana public or private college or university accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools. A student’s eligibility for other scholarship assistance (such as participation in Indiana’s Twenty-First Century Scholars Program) shall not be a basis for excluding the student from eligibility for a scholarship under the Lilly Endowment Community Scholarship Program. However, financial need is **not** a criterion of the Community Foundation of Randolph County. Financial information **should** **not** be included in the application.

**Selection Procedures**

Applications are numbered when submitted and a copy is made. The original is filed and the copy is redacted so that any identifying information cannot be read. Copies of the redacted apps are made for each member of the review committee. Applicants will be scored on the following (105 points possible)

1. Letters of Recommendation 0 or 5 points Weight— 4.8%
2. SAT/ACT Scores 4—15 points Weight—14.3%
3. Goals & Aspirations 1—10 points Weight— 9.5%
4. Self-Expression Essay 5—15 points Weight—14.3%
5. Extracurricular Activities 5—15 points Weight—14.3%
6. Honors & Awards 5—15 points Weight—14.3%
7. Work/Community Effort 5—15 points Weight—14.3%
8. Academic Ability (grades) 5—15 points Weight—14.3%

After the applications are scored, the score sheets will be checked for accuracy. Next, each applicant’s scores will be tabulated and the applications will be ranked. Only the Top 5 students will be interviewed (more if there is a tie). ***\* The application score will be doubled before adding the interview score.***Interviews will be scored as follows (105 pts possible—see rubric)

Professional Demeanor 15 points maximum

Presentation Skills 30 points maximum

Content (Q & A) 60 points maximum (10 per question)

After the interviews, each member of the committee will submit their score sheet.

The scores will checked for accuracy and tabulated. Then, the interview scores

will be added to the application scores and the finalists will be ranked. If there is

a tie after the interviews, the student with the highest score prior to the interviews

will be the recipient of the scholarship. If both students had the same application

score, the student with the highest SAT/ACT score will win the scholarship.

The LECSP Scholarship Committee shall consist of seven members, the majority of which will be CFRC board members. The remaining committee members shall be community volunteers selected by the committee chair. Every effort will be made to ensure that each school district is represented by at least one member of the committee. For the purpose of acknowledging Conflict of Interest during the application and selection process of the Lilly Endowment Community Scholarship, **relatives** of board, staff, and committee members shall be defined as **lineal descendants** and **members of the immediate household.** Such persons may not be applicants. Committee members shall recuse themselves if the perception of conflict will be detrimental to the selection process and/or the Foundation. These perceptions may include employees, nieces, nephews, or any other relationship.

***Cancellation Policy--****Any scheduled LECSP event (including interviews) cancelled due to inclement weather or other emergency will be rescheduled at the earliest possible date.*

**COMMUNITY FOUNDATION OF RANDOLPH COUNTY, INC.**

**LILLY ENDOWMENT COMMUNITY SCHOLARSHIP PROGRAM APPLICATION**

**PLEASE TYPE THE FOLLOWING DATA. HANDWRITTEN APPLICATIONS WILL NOT BE ACCEPTED. WHEN COMPLETE, PRINT THE APPLICATION (SINGLE-SIDED PLEASE)**

PERSONAL DATA

**NAME**

**PERMANENT MAILING ADDRESS**

**CITY STATE ZIP DATE OF BIRTH**

**PHONE ( ) EMAIL**

**CELL # ( )**

**PARENT(S)/GUARDIAN(S)**

**RELATIONSHIP TO APPLICANT**

**PHONE (CELL & HOME)**

**HIGH SCHOOL NAME**

**ADDRESS**

**CITY STATE ZIP**

**GRADUATION DATE: MONTH YEAR**

**4-YEAR INDIANA COLLEGE OR UNIVERSITY**

**APPLIED TO ACCEPTED?**

**MAJOR COURSE OF STUDY**

SPECIAL AWARDS/RECOGNITIONS & ACTIVITIES – **LIST ALL SCHOOL ACTIVITIES & HONORS OVER PAST FOUR YEARS** (Please use attached Extracurricular Activities Form A and attached Awards/Honors Form B)

COMMUNITY INVOLVEMENT/WORK EXPERIENCE **– LIST ALL COMMUNITY, CIVIC & CHURCH ACTIVITIES (**Please use attached Community Involvement Form C and Work Experience Form D**)**

SCHOLASTIC PROFILE

**MUST INCLUDE A HIGH SCHOOL TRANSCRIPT OF GRADES REFLECTING THE DIPLOMA TO BE AWARDED AND HAVE THE FOLLOWING SECTION COMPLETED BY THE GUIDANCE COUNSELOR. SAT/ACT SCORES SHOULD EXCLUDE** **THE WRITING SCORE (test scores will be accepted until 5 p.m. on Monday, September 26, 2016)**

**APPLICANT RANKS in class SAT/ACT**

“I have reviewed this application and have determined that it is correct and complete.”

**\_ GUIDANCE COUNSELOR’S SIGNATURE**

GOALS AND ASPIRATIONS

**DESCRIBE (**TYPE INONE HUNDRED WORDS OR LESS**) YOUR PERSONAL AND EDUCATIONAL GOALS INCLUDING PLANS FOR YOUR CAREER AND FUTURE.**

SELF EXPRESSION

**THIS IS YOUR OPPORTUNITY TO SELL YOURSELF TO THE SCHOLARSHIP COMMITTEE. PLEASE INCLUDE INFORMATION THAT YOU WOULD LIKE THE SCHOLARSHIP COMMITTEE TO KNOW ABOUT YOU, SUCH AS WHAT MAKES YOU UNIQUE OR SPECIAL. Please do not include financial information. Responses should be no more than two typed pages (front only) and must be double-spaced. Font size should be no smaller than 10 pt**

LETTERS OFRECOMMENDATION

**PLEASE ATTACH THREE LETTERS OF RECOMMENDATION FROM SOMEONE OTHER THAN A RELATIVE.**

PHOTOGRAPH

**INCLUDE A RECENT** WALLET SIZE **PHOTOGRAPH, WHICH WILL BECOME THE PROPERTY OF THE FOUNDATION FOR PUBLICITY PURPOSES SHOULD YOU BE CHOSEN. IF YOU ARE CHOSEN AS A FINALIST YOU WILL BE REQUIRED TO HAVE A PORTRAIT TAKEN THAT WE MAY USE FOR OUR BILLBOARD AND FOR ANY OTHER PUBLICITY REQUIRED. THE COMMUNITY FOUNDATION WILL PAY FOR THE COST OF THIS EXPENSE.**

APPLICATION CHECK LIST

**THIS APPLICATION FOR A SCHOLARSHIP BECOMES COMPLETE AND VALID ONLY WHEN COMPLETED IN ITS** ENTIRETY **WITH ALL REQUIRED ATTACHMENTS**

**[ ] STUDENT APPLICATION**

**[ ] TRANSCRIPT OF GRADES (thru Junior Year)**

**[ ] CLASS SCHEDULE (Senior Year)**

**[ ] 3 LETTERS OF RECOMMENDATION**

**[ ] WALLET** SIZE **PHOTOGRAPH**

**DIRECT QUESTIONS TO: STEPHANIE WARD, PROGRAM DIRECTOR**

**LILLY ENDOWMENT COMMUNITY SCHOLARSHIP PROGRAM**

**COMMUNITY FOUNDATION OF RANDOLPH COUNTY**

**213 SOUTH MAIN STREET**

**WINCHESTER, IN 47394**

**(765) 584-9077**

CERTIFICATION

**“IN SUBMITTING THIS APPLICATION I CERTIFY THAT THE INFORMATION PROVIDED IS COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. FALSIFICATION OF INFORMATION MAY RESULT IN TERMINATION OF ANY SCHOLARSHIP GRANTED.”**

**“IF I RECEIVE THIS SCHOLARSHIP, IT IS MY INTENT TO PURSUE FOUR YEARS OF UNDERGRADUATE STUDY ON A FULL-TIME BASIS LEADING TO A BACCALAUREATE DEGREE AT AN INDIANA COLLEGE.”**

**“I UNDERSTAND THAT THE TOTAL MAXIMUM AMOUNT OF MY SCHOLARSHIP IS CALCULATED ON THE BASIS OF MY CHOSEN COLLEGE’S TUITION AND REQUIRED FEES BEGINNING WITH THE 2017-2018 SCHOOLYEAR.”**

**“TO ASSIST WITH THE PROCESSING OF MY SCHOLARSHIP PAYMENTS EACH SEMESTER OR QUARTER, I WILL FORWARD TO THE COMMUNITY FOUNDATION OF RANDOLPH COUNTY IMMEDIATELY UPON RECEIPT, ALL INVOICES FOR TUITION AND ANY ELIGIBLE FEES THAT MAY BE COVERED BY MY SCHOLARSHIP.”**

**“I WILL ACCOUNT FOR THE AMOUNT OF THE SPECIAL ALLOCATION SPENT FOR REQUIRED BOOKS AND REQUIRED EQUIPMENT WITH OFFICIAL RECEIPTS AND OTHER DOCUMENTATION. I WILL RETURN TO INDEPENDENT COLLEGES OF INDIANA ANY AMOUNT OF THE SPECIAL ALLOCAITON REMAINING AT THE END OF EACH SCHOOL YEAR.”**

**“I AGREE TO NOTIFY INDEPENDENT COLLEGES OF INDIANA OF ANY SCHOLARSHIP AWARDS I MAY RECEIVE FOR TUITION OR REQUIRED FEES FROM A SOURCE OTHER THAN THE LILLY ENDOWMENT COMMUNITY SCHOLARSHIP. ANY SCHOLARSHIPS I DO ACCEPT WILL BE APPLIED TO MY STUDENT ACCOUNT PRIOR TO THE DISTRIBUTION OF LILLY FUNDS, THEREBY DECREASING THE AMOUNT AWARDED UNDER THE LILLY ENDOWMENT COMMUNITY SCHOLARSHIP PROGRAM TO AVOID HAVING AN AWARD PACKAGE THAT EXCEEDS THE COST OF ATTENDANCE.”**

**“I UNDERSTAND THAT ACCORDING TO COMMUNITY FOUNDATION OF RANDOLPH COUNTY POLICY, I AM NOT PERMITTED TO ACCEPT BOTH THE LECS AND THE GOODRICH SCHOLARSHIP.”**

**“I WILL KEEP THE COMMUNITY FOUNDATION OF RANDOLPH COUNTY, INC. APPRISED ANNUALLY BY JUNE 1ST OF MY ENROLLMENT AND ACADEMIC STATUS DURING COLLEGE, BY COMPLETING AND RETURNING ANY SURVEYS OR FORMS AS MAY BE PROVIDED BY THE COMMUNITY FOUNDATION.”**

**“UPON GRADUATION, I WILL KEEP THE COMMUNITY FOUNDATION OF RANDOLPH COUNTY APRISED ANNUALLY BY JUNE 1ST OF MY EDUCATION AND/OR EMPLOYMENT STATUS FOR AT LEAST TEN YEARS AFTER GRADUATION, BY COMPLETING AND RETURNING AN ALUMNI SURVEY OR OTHER FORMS AS MAY BE PROVIDED BY THE COMMUNITY FOUNDATION.”**

**“I AM NOT A LINEAL DESCENDENT (CHILD OR GRANDCHILD) OF ANY CURRENT DIRECTOR, BOARD MEMBER, STAFF OR SCHOLARSHIP COMMITTEE MEMBER OF THE COMMUNITY FOUNDATION OF RANDOLPH COUNTY, INC.”**

**“I AGREE TO NOTIFY THE COMMUNITY FOUNDATION IMMEDIATELY OF ANY OF THE FOLLOWING”**

* **TRANSFER FROM ONE COLLEGE TO ANOTHER FOR ANY REASON**
* **NON COMPLETION OF A SEMESTER OR A YEAR**
* **THE POTENTIAL OF A SEMESTER AWAY FROM CAMPUS DUE TO INTERNSHIPS, OR STUDY ABROAD. (SCHOLARSHIP AWARD CONTINUATION IS DETERMINED ON A CASE BY CASE BASIS)**

**“I FURTHER UNDERSTAND THAT ANY RULINGS TO THE SCHOLARSHIP AWARDED BY INDEPENDENT COLLEGES OF INDIANA SHALL BE DEEMED ABSOLUTE AND FINAL.”**

**“I have reviewed this application and determined that it is correct and complete. I further promise to attend the banquet on October 19, 2016, and the interviews scheduled for October 21, 2016.”**

**APPLICANT’S SIGNATURE**

**PARENT/GUARDIAN SIGNATURE**

**DATE**

EXTRACURRICULAR ACTIVITIES YEARS PARTICIPATED

**Please include leadership positions held**

9 10 11 12  **­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**(A)**

AWARDS/HONORS YEAR RECEIVED

9 10 11 12

**(B)**

COMMUNITY INVOLVEMENT YEARS PARTICIPATED

9 10 11 12

**(C)**

WORK EXPERIENCE YEARS PARTICIPATED

9 10 11 12

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**(D)**