

COMMUNITY FOUNDATION OF RANDOLPH COUNTY, INC.

MISSION STATEMENT

THE COMMUNITY FOUNDATION OF RANDOLPH COUNTY, INC. SEEKS TO BRING PEOPLE AND RESOURCES TOGETHER TO ENRICH THE LIVES OF RANDOLPH COUNTY RESIDENTS.

FINAL GRANT REPORT

A Final Grant Report is required for each grant awarded by the Community Foundation. Please focus your comments on project outcomes, referencing the program evaluation plans you outlined in your original proposal. The Report is **due upon the completion of the project but no later than one year from the grant award, and must be filed prior to submitting future grant applications.**

Report date _____ Grant Number _____

Date grant awarded _____ Grant amount awarded _____

Organization: _____

Contact Person: _____ Title: _____

Phone: _____ Email: _____

Grant purpose _____

PROGRAM INFORMATION

- _____ Describe your evaluation process and how this project met its original goals and objectives, including any problems encountered and how these were overcome.
- _____ Describe how you feel this project made a difference.
- _____ Define the geographical area served. How many persons were served and what specific target populations reached.
- _____ If your grant was approved subject to specific conditions, describe how these conditions were met.
- _____ If the project is ongoing, describe plans for its continuation.

FINANCIAL INFORMATION

Please submit a budget summary for your project that includes:

- _____ Funds raised for the project to-date by source.
- _____ A comparison of *itemized* budgeted vs. actual expenditures for the entire project period.
- _____ An explanation of any major deviation from the budget.

RELATED PUBLICITY MATERIALS

- _____ Please enclose copies of pertinent news clippings, newsletter articles, etc., including any project-related materials that you used for publicity.
- _____ Please submit at least one photograph related to the funded project or your organization which may be used in future Community Foundation publications. Also include a signed release authorizing such use of the photograph(s).

Return completed Final Grant Report to:
Community Foundation of Randolph County
213 South Main Street
Winchester, IN 47394.